

## Assistant Recruiter

Needed: 1

Time commitment: 2<sup>nd</sup> and 4<sup>th</sup> Saturday of the month from 0830 to 1500

Location: 1 Narragansett Street, Cranston, RI 02905

Responsibilities: The Assistant Recruiter (AR) reports to the Public Affairs Officer (PAO) & Recruiter. AR will assist in recruiting in schools, community events, etc.

Benefits: The U.S. Naval Sea Cadet Corps Program is amazing at providing: unique training opportunities, instilling life-lasting leadership skills, scholarships for college for meritorious Cadets, Advanced Paygrade for those who opt to enlist in the armed forces (there are no requirements to enlist as a member of the Program), volunteering opportunities in the local community, and above all, giving our Senior Cadets an amazing line on their resume that always turn the heads of potential colleges and employers. Volunteer Adult Officers mentor the leaders of today and can wear a modified version of the U.S. Navy uniform.

Requirements: Must pass a background check; be over the age of 21; have excellent verbal, written, and communication skills; have a willingness to be a part of a team; active, reserve, and retired military a plus! Adult Volunteers must provide three (3) references as a part of the application process.

To find out more information: Contact ENS Brittany DiPippo, NSCC at [bdipippo@seacadets.org](mailto:bdipippo@seacadets.org) or call 401-808-5390

## Training Officer

Needed: 1

Time commitment: 2<sup>nd</sup> and 4<sup>th</sup> Saturday of the month from 0830 to 1500

Location: 1 Narragansett Street, Cranston, RI 02905

Responsibilities: Training Officer (TO) to work with cadets on their advancements, correspondence courses, and recruit and advanced training preparation. Ensuring that all training and instruction is conducted in accordance with the provisions of the NSCC/NLCC Training Manual. Conduct training seminars for adult leaders, and for ensuring that high standards of training and instruction are maintained. Maintain records of individual cadet training and advancement status. Maintaining liaison with the supporting naval activity to ensure availability of training aids/educational materials, and for timely administration of advancement in rate examinations. Prepare cadets for participation in the summer/winter training program. Administering the officer/cadet correspondence course program, and for maintaining records for course completion.

Benefits: The U.S. Naval Sea Cadet Corps Program is amazing at providing: unique training opportunities, instilling life-lasting leadership skills, scholarships for college for meritorious Cadets, Advanced Paygrade for those who opt to enlist in the armed forces (there are no requirements to enlist as a member of the Program), volunteering opportunities in the local community, and above all, giving our Senior Cadets an amazing line on their resume that always turn the heads of potential colleges and employers. Volunteer Adult Officers mentor the leaders of today and can wear a modified version of the U.S. Navy uniform.

Requirements: Must pass a background check; be over the age of 21; have excellent verbal, written, and communication skills; have a willingness to be a part of a team; active, reserve, and retired military a plus! Adult Volunteers must provide three (3) references as a part of the application process.

To find out more information: Contact ENS Brittany DiPippo, NSCC at [bdipippo@seacadets.org](mailto:bdipippo@seacadets.org) or call 401-808-5390

## Operations Officer

Needed: 1

Time commitment: 2<sup>nd</sup> and 4<sup>th</sup> Saturday of the month from 0830 to 1500

Location: 1 Narragansett Street, Cranston, RI 02905

Responsibilities: Operations Officer (OPSO) to develop a plan for each drill (to include training goals and associated logistics), and is responsible for the military bearing, watch standing, drill and uniform regulations compliance for the unit.

Benefits: The U.S. Naval Sea Cadet Corps Program is amazing at providing: unique training opportunities, instilling life-lasting leadership skills, scholarships for college for meritorious Cadets, Advanced Paygrade for those who opt to enlist in the armed forces (there are no requirements to enlist as a member of the Program), volunteering opportunities in the local community, and above all, giving our Senior Cadets an amazing line on their resume that always turn the heads of potential colleges and employers. Volunteer Adult Officers mentor the leaders of today and can wear a modified version of the U.S. Navy uniform.

Requirements: Must pass a background check; be over the age of 21; have excellent verbal, written, and communication skills; have a willingness to be a part of a team; active, reserve, and retired military a plus! Adult Volunteers must provide three (3) references as a part of the application process.

To find out more information: Contact ENS Brittany DiPippo, NSCC at [bdipippo@seacadets.org](mailto:bdipippo@seacadets.org) or call 401-808-5390

## **Administration Officer**

Needed: 1

Time commitment: 2<sup>nd</sup> and 4<sup>th</sup> Saturday of the month from 0830 to 1500

Location: 1 Narragansett Street, Cranston, RI 02905

Responsibilities: Administrative Officer (AO) to maintain unit files. The AO is responsible to the Executive Officer for all unit Administrative matters.

Benefits: The U.S. Naval Sea Cadet Corps Program is amazing at providing: unique training opportunities, instilling life-lasting leadership skills, scholarships for college for meritorious Cadets, Advanced Paygrade for those who opt to enlist in the armed forces (there are no requirements to enlist as a member of the Program), volunteering opportunities in the local community, and above all, giving our Senior Cadets an amazing line on their resume that always turn the heads of potential colleges and employers. Volunteer Adult Officers mentor the leaders of today and can wear a modified version of the U.S. Navy uniform.

Requirements: Must pass a background check; be over the age of 21; have excellent verbal, written, and communication skills; have a willingness to be a part of a team; active, reserve, and retired military a plus! Adult Volunteers must provide three (3) references as a part of the application process.

To find out more information: Contact ENS Brittany DiPippo, NSCC at [bdipippo@seacadets.org](mailto:bdipippo@seacadets.org) or call 401-808-5390

## Personnel Officer

Needed: 1

Time commitment: 2<sup>nd</sup> and 4<sup>th</sup> Saturday of the month from 0830 to 1500

Location: 1 Narragansett Street, Cranston, RI 02905

Responsibilities: A Personnel Officer (PERSO) to handle member enrollments.

Benefits: The U.S. Naval Sea Cadet Corps Program is amazing at providing: unique training opportunities, instilling life-lasting leadership skills, scholarships for college for meritorious Cadets, Advanced Paygrade for those who opt to enlist in the armed forces (there are no requirements to enlist as a member of the Program), volunteering opportunities in the local community, and above all, giving our Senior Cadets an amazing line on their resume that always turn the heads of potential colleges and employers. Volunteer Adult Officers mentor the leaders of today and can wear a modified version of the U.S. Navy uniform.

Requirements: Must pass a background check; be over the age of 21; have excellent verbal, written, and communication skills; have a willingness to be a part of a team; active, reserve, and retired military a plus! Adult Volunteers must provide three (3) references as a part of the application process.

To find out more information: Contact ENS Brittany DiPippo, NSCC at [bdipippo@seacadets.org](mailto:bdipippo@seacadets.org) or call 401-808-5390

## **Supply/Fiscal Officer**

Needed: 1

Time commitment: 2<sup>nd</sup> and 4<sup>th</sup> Saturday of the month from 0830 to 1500

Location: 1 Narragansett Street, Cranston, RI 02905

Responsibilities: A Supply/Fiscal Officer (SUPPO) to maintain and account for the unit's stock of uniforms and any other unit-owned property. The SUPPO is responsible to the executive officer for the safe custody/accounting of all material which is the property of the unit, or which is on loan from the supporting naval activity.

Benefits: The U.S. Naval Sea Cadet Corps Program is amazing at providing: unique training opportunities, instilling life-lasting leadership skills, scholarships for college for meritorious Cadets, Advanced Paygrade for those who opt to enlist in the armed forces (there are no requirements to enlist as a member of the Program), volunteering opportunities in the local community, and above all, giving our Senior Cadets an amazing line on their resume that always turn the heads of potential colleges and employers. Volunteer Adult Officers mentor the leaders of today and can wear a modified version of the U.S. Navy uniform.

Requirements: Must pass a background check; be over the age of 21; have excellent verbal, written, and communication skills; have a willingness to be a part of a team; active, reserve, and retired military a plus! Adult Volunteers must provide three (3) references as a part of the application process.

To find out more information: Contact ENS Brittany DiPippo, NSCC at [bdipippo@seacadets.org](mailto:bdipippo@seacadets.org) or call 401-808-5390